



DEPARTMENT OF CORRECTIONS
Health Care Recruitment Unit
2201 Broadway
Sacramento, CA 95818

CONTINUOUS

CHIEF MEDICAL OFFICER (Correctional Facility)

FUNCTION OF POSITION

Under general direction, from the Headquarters Regional Administrator, a Chief Medical Officer (CMO), Correctional Facility, plans, assigns work, gives instructions, and passes on difficult medical problems in directing the staff of a state correctional facility. The CMO directs and assists with the medical, psychiatric, dental, and clinical work of the institution, supervises admissions, assigns cases to physicians, checks case histories and progress, and selects inmates for discharge. The CMO also directs transfer of patients between institutions and outside medical facilities, examines, diagnoses, prescribes, and administers treatment to inmates, performs major or minor surgery and supervises the postoperative care of inmates, makes rounds, checks reports and charts, and diagnoses cases and prescribes medical and surgical treatment. The CMO engages in a variety of other administrative functions such as conducting staff meetings, training, etc.

MINIMUM QUALIFICATIONS

Possession of the legal requirements for the practice of medicine in California as determined by the Medical Board of California or the California Board of Osteopathic Examiners. (Applicants who are in the process of securing approval of their qualifications by the Medical Board of California or the Board of Osteopathic Examiners will be admitted to the examination, but the Board to which application is made must determine that all legal requirements have been met before candidates will be eligible for appointment.) Applicants who possess their license and certificate at the time of application must show license number, title, and expiration date on their State Application (STD 678). Only individuals lawfully authorized to work in the United States will be hired. **AND - EITHER I** Two years of experience performing the duties of a Physician and Surgeon or Staff Psychiatrist in a California state correctional facility **OR II** Four years of experience in the practice of medicine, including one year's practice in a hospital or correctional institution.

Qualifying experience may be combined on a proportionate basis if the requirements stated above include more than one pattern and are distinguished as "Either" I "or" II. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time Pattern II, may be admitted to an examination as meeting 100% of the overall experience.

DESIRABLE QUALIFICATIONS

Board certification by the American Medical Specialty Board or an American Osteopathic Board in either Family Practice or Internal Medicine.

APPLICATION INFORMATION

The Department application consists of four (4) documents listed below. Forms must be completely filled out. Application documents should be sent to: California Department of Corrections, P. O. Box 942883, Sacramento, CA 94283-0001, Attention: Personnel Examining Section. Should you have any questions, please contact a Health Professions Recruiter at (888) 232-4584, by fax at (916) 227-4646 or by e-mail at Health.Recruit@corr.ca.gov.

- Standard State Application (STD. 678)
- Conditions of Employment - 631
- Recruitment Publicity Questionnaire
- Supplemental Medical Application - Examination Document (CDC Form -SMA)

CONTINUED ON REVERSE

www.corr.ca.gov
888-232-4584 Toll Free
916-227-4646 FAX

Rev. 06/03

MONTHLY SALARY RANGES (As of 09/01/2000)

Range A	\$9,715 - 10,981 per month	Board Eligible
Range B	\$10,188 - 11,135 per month	Board Certified

All correctional institutions **may** authorize a **“Hiring Above the Minimum”** (HAM) salary differential. Extraordinary qualifications, experience and current salary will determine the actual starting salary for a Chief Medical Officer. The hiring authority will review your credentials and evaluate your experience and recent earnings to determine if a **“Hiring Above the Minimum”** salary differential may be applicable.

BENEFITS

- Deferred Compensation Plans (Savings pool, 401k and 457 plan)
- \$100 monthly Bilingual Differential Pay
- 75% Reimbursement of Van Pool, \$65 maximum per month (\$100 primary driver)
- 75% Reimbursement of Public Transit Passes, \$65 maximum per month
- Flexible work hours (Management discretion)
- Pre-tax parking (Where applicable)
- Fourteen (14) paid holidays
- Generous paid vacation/sick leave
- Jury duty/military/bereavement leave
- Health, Dental and Vision Care Plans (Rural Health Care Equity Program for areas without HMO's)
- Pre-retirement death benefit
- Dependent Care Program
- Long Term Insurance (CalPERS)
- Home Loan Program (CalPERS)
- Legal Services
- Employee Assistance Program
- Work and Family Advisory Committee
- \$200 recruitment bonus will be paid monthly for all locations (except at Centinela State Prison, Calipatria State Prison, Corcoran State Prison and Pelican Bay State Prison)
- \$2,400 Annual Recruitment Bonus (Limited to Avenal State Prison, Ironwood State Prison, Chuckawalla Valley State Prison, Calipatria State Prison, and Centinela State Prison at the completion of every 12 months of full-time employment)
- \$400 paid monthly at Centinela State Prison and Calipatria State Prison
- \$1,300 paid monthly at Pelican Bay State Prison only
- \$1,250 paid monthly at Corcoran State Prison only
- Eleven (11) hours per month allowed for Annual Leave Credits (Increases to 14 hours after 37 months of full-time employment)
- Medical License renewal fee reimbursement (Actual Cost)
- California Public Employees' Safety Retirement System (Exempt from paying into the Federal Social Security System)
- Paid Continuing Medical Education

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER